****

**Application form for   
Climate Action Network Europe Membership**

**Introduction**

Thank you very much for you interest in becoming a member of Climate Action Network Europe!   
We would like to get to know you better, so we ask that you fill in this form and use it to tell us about yourself. The questionnaire is designed to provide information on all the membership criteria CAN Europe takes into consideration and the answers should enable the current members of CAN Europe to judge your application accordingly - we hope you will find it easy enough to fill in. Wherever you feel that relevant additional information may be found in other material, please provide web links or send copies along.

**Please be so kind to send us your membership application together with 2 reference letters from existing CAN Europe members.**

**If you have any queries please contact our Network Outreach Officer Mathias Claeys Bouuaert   
on mathias@caneurope.org or +32 2 894 46 79 / +32 (0) 477 80 69 88 or skype ‘mathiascb’.**

**Application by the organisation :** *Name*

**1. General Information**

This section is meant to provide basic data about origin and size of your organisation.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1.01 | **Choose Type of Membership - accepted or observer member\*** |  | | | |
| 1.02 | **Name of your organisation** |  | | | |
|  | **English Translation (where applicable)** |  | | | |
|  | **Acronym of the Organisation** |  | | | |
| 1.03 | **Legal form\*\*** |  | | | |
| 1.04 | **Date of Establishment** |  | | | |
| 1.05 | **Address of Organisation** |  | | | |
| 1.06 | **Country** |  | | | |
|  | **Telephone (including international code)** |  | | | |
|  | **Fax** |  | | | |
|  | **Website address** |  | | | |
|  | **General e-mail** |  | | | |
| 1.07 | **Main contact person on climate change and energy issues** |  | | | |
|  | **Email of the contact person.** |  | | | |
|  | **Telephone number of contact person** |  | | | |
| 1.08 | **Working languages** |  | | | |
| 1.09 | **Is your organisation a network?** | □ YES |  | □ NO |  |
|  | **Does your organisation operate in more than one country? If yes, which ones?** |  | | | |
| 1.10 | **Nr of staff (full-time equivalent)** |  | | | |
|  | **Nr of volunteers** |  | | | |
|  | **Nr of staff working on climate** |  | | | |
| 1.11 | **Direct Members of your organisation** | **Nr of individuals** |  | **Nr of organisations** |  |
|  | **Indirect Members of your organisation** | **Nr of individuals** |  | **Nr of organisations** |  |
| 1.12 | **Briefly describe the governance structure of your organisation.** |  |  |  |  |
| 1.13 | **Please provide a list of your Board members** |  |  |  |  |

\* See Article 6 of our CAN-Europe Statutes and explanation in the application pack.

\*\* E.g. status of an organisation, such as vzwl or asbl (Belgium), e.V. (Germany)

**2. Your Work – Aims and Activities of your organisation**

This section is meant to give an insight into the nature of your work and your link to climate change issues and it asks about your links with governments and industry.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 2.01 | **Briefly describe the nature of your organisation and its objectives (not just related to climate change)** |  | | | | |
| 2.02 | **How would you describe the constituency your organisation represents or supports?** |  | | | | |
| 2.03 | **Is your organisation part of other networks? Which ones?** |  | | | | |
| 2.04 | **If your answer was yes above, how intensely do you engage in these other networks?** |  | | | | |
| 2.05 | **Briefly describe the activities of your organisation and indicate whether these are done at local, national, regional or international level** |  | | | | |
| 2.06 | **For how long has your organisation been working on climate related issues? Please tick the appropriate.** | □ **Started in the last 12 months** | □ **For up to 3 years** | □ **For 3 to 5 years** | □ **For 6 years or longer** | |
| 2.07 | **How long will your organisation presumably carry out climate related work?** | □ **For sure for the next 12 months** | □ **For up to 3 years** | □ **For 3 to 5 years** | | □ **We will work on climate change until the problem is solved ☺** |
| 2.08 | **Please describe the work you are doing on climate change related issues.** |  | | | | |
| 2.09 | **Briefly describe the link, if any, your organisation has with local or national governments (or their bodies) and/or political parties** |  | | | | |
| 2.10 | **Does your organisation work together with industry? If yes, in which way?** |  | | | | |

**3. Your interaction with CAN Europe**

We would like to learn more about your motivation for joining CAN-Europe and your expectations - and existing connections you may have with us already.

|  |  |  |
| --- | --- | --- |
| 3.01 | **Tell us why you want to become a member of CAN-Europe?** |  |
| 3.02 | **Where do you see the function of CAN-Europe?** |  |
| 3.03 | **Do you have specific links with other CAN members? Please name organisations and type of collaboration (even if you are not sure about their membership).** |  |
| 3.04 | **How do you expect to benefit from CAN-Europe?** |  |
| 3.05 | **How can your organisation best contribute to CAN-Europe?** |  |

**4. Your Policy Positions**

This section asks to speak to more specifics in your policy work and the political demands you advocate for. It is not meant to be a check list with right or wrong answers. The information is intended to give our members a better picture of your policy work and priority areas and how they fit with the variety of organisations in the network, as well as common positions taken by CAN-Europe. A lack of information on work priorities and policy positions has in the past led to delays in deciding on membership applications, and we would like to avoid that going forward. If there is an issue listed below on which you do not have an explicit position formulated, you can state that also.

|  |  |  |  |
| --- | --- | --- | --- |
| 4.01 | **Please list your three main political priority work areas** | 1. |  |
| 2. |  |
| 3. |  |
|  | **Please describe the main political demand or goal for each of the three priority areas you indicated above:** | 1. |  |
| 2. |  |
| 3. |  |
| 4.02 | **Please describe the position your organisation takes on Carbon Capture and Storage (CCS), if such a position should exist:** |  | |
| 4.03 | **Please describe the position your organisation takes on financial support from developed countries for mitigation and adaptation in developing countries, if such a position should exist:** |  | |
| 4.04 | **Please describe the position your organisation takes on the trading of greenhouse gas allowances, if such a position should exist:** |  | |
| 4.05 | **Please describe the position your organisation takes on nuclear power, if such a position should exist:** |  | |

**5. Funding & Commercial Activities Information**

We would like to know the extent to which prospective members are politically independent, and for that reason we seek information on commercial activities, especially in cases where these may be linked to specific climate policy issues.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 5.01 | **Is your organisation a non-for profit organisation? Please tick the appropriate.** | □ YES |  | □ NO |  |
| 5.02 | **Briefly describe the nature of your organisation's funding sources, including approximate percentages.** |  | | | |
| 5.03 | **Is your organisation engaged in activities generating emission reduction credits or in selling of any type of emission credit? Please tick the appropriate.** | □ YES |  | □ NO |  |
| 5.04 | **If you answered yes to question 5.03, briefly describe the nature of the activities and which quality criteria you are using, if any.** |  | | | |
| 5.05 | **If you answered yes to question 5.03, what share of your income does come from these activities?** |  | | | |
| 5.06 | **Is your organisation involved in any other kind of commercial activity? Please tick the appropriate.** | □ YES |  | □ NO |  |
| 5.07 | **If you answered yes to question 5.06, please briefly describe the nature and scope of those activities.** |  | | | |

**6. Membership Fees – Administrative Information**

This information will facilitate the work of our Finance Manager with regard to invoicing your organisation for the annual membership fee, once your application is approved. For more information on the membership fee structure, see Annex to the Application Package.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 6.01 | **Estimate of the annual budget of your organisation on climate related work\*** | ***Budget*** | ***Corresponding CAN-Europe Membership fee*** | ***Please tick appropriate*** |
|  | \* This refers to any kind of activities related to climate change, including work on transport, energy, climate & development or coordination by your organisation of projects/activities related to climate change. | Up to 50.000€ | 110€ |  |
| Up to 100.000€ | 215€ |  |
| Up to 250.000€ | 550€ |  |
| Up to 500.000€ | 1.100€ |  |
| Up to 1.000.000€ | 2.200€ |  |
| Over 1.000.000€ | 3.300€ |  |
| 6.02 | **Name of the person responsible for finances in your organisation, who should be receiving the membership fee invoice** |  | | |
|  | **Phone number of the finance manager** |  | | |
|  | **Email address of the finance manager** |  | | |

**7. Additional Requirements**

The application process and criteria require additional information/commitment from any new applicant, in the form of letters of support and the consent to the core goals, practices and positions of CAN-Europe - this section asks that it be made explicit.

|  |  |  |  |
| --- | --- | --- | --- |
| 7.01 | **How did you become interested in CAN-Europe/ Where did you hear about the network?** |  | |
| 7.02 | **Please name your referees and the organisation they work for.** | Referee 1 | Referee 2 |
| 7.03 | **Please describe the nature of the existing work relationship with the referees.** | Referee 1 | Referee 2 |
| 7.04 | **By signing and submitting this form, you hereby subscribe to the following** | | |
|  | **> Vision and Mission of CAN Europe**  CAN's mission is to support and empower civil society organisations to influence the design and development of an effective global strategy to reduce greenhouse gas emissions and ensure its implementation at international, national and local levels in the promotion of equity and sustainable development. The vision of CAN is a world striving actively towards and achieving the protection of the global climate in a manner that promotes equity and social justice between peoples, sustainable development of all communities, and protection of the global environment. CAN unites to work towards this vision. | | |
|  | [**> CAN-Europe statutes** *Read the statutes here****.***](http://www.caneurope.org/index.php/about-us/463-about-us/join-us) | | |
|  | [**> CAN-International charter** *Read the charter here.*](http://www.caneurope.org/index.php/about-us/463-about-us/join-us) | | |
|  | **> Code of conduct**  The code of conduct within the network includes a) respecting the confidentiality of all content of communications and information stated at CAN meetings and in internal communication via email; b) support of existing CAN-Europe policy positions; c) refraining from public confrontation with other groups in the network on their specific policy positions. | | |

**I hereby confirm that this information is correct to the best of my knowledge.**

**Name, Date and Signature:**

***Thank you for your time !***